

ASSOCIATION OF PROCESS INDUSTRY (ASPRI)

CHECKLIST (4 CRITERIA) FOR PROCESS CONSTRUCTION & MAINTENANCE (PCM) CONTROLLED LIST APPLICATION

Company Name: _____

(Please tick the followings accordingly)

- Criteria 1: Your company must be a Corporate Member of ASPRI.
- Criteria 2: Your company must furnish copy of a valid contract with any process plant owner/ contractor (need to show original copies and Secretariat to certify true copy). Validity of the contract for process maintenance must be at least **one year from the point of ASPRI's submission to Ministry of Manpower**. Process construction is via prior approval which is linked to Man-Year Entitlement. The job scope should relate to one or more of the process skill sets.
If your company does not have a direct contract with the plant owner, you need to attach a support letter from the plant owner to verify that your company is a contractor for their project.
Original copy of the business profile (i.e. instant information printout from ROC printed not more than 6 months from the point of PCM Controlled List Application).
The principal activity should indicate the process codes : 71122
- Criteria 3: Your company must have at least 60% of its annual revenue generated from the Process Industry or generated at least S\$1 million from the process industry (need to specify the exact % or amount).
Please ask your company accountant to provide a written declaration on the aforesaid on the company letterhead. (This letter could be declared by the company's Managing Director or CEO if there is no accountant).
- Criteria 4: Your company's CEO/ Managing Director/ Executive Director has to pledge the company's commitment (on company's letterhead) to ensure that at least 80% of its workers in the Process Industry are certified as skilled workers within the next 12 months of implementation.

N.B. - Your company may have to subscribe to PRiMOS and register your PCM work permit holders into the system if required by any of the 5 major oil players (ExxonMobil Asia Pacific Pte Ltd, Petrochemical Corporation Of Singapore (Private) Limited, Shell Chemicals Seraya Pte Ltd, Shell Eastern Petroleum (Pte) Ltd and Singapore Refining Company Private Limited)

Please note that applying companies MUST fulfill criteria 1 to 4 submit all supporting documents to ASPRI.

(Revised as of 19 Jul 2019)